



Let us help you put your life back together

Cancellation & Financial Policy

I understand that a scheduled appointment time is reserved specifically for me, and that it is part of my agreement to give 24 hours notice of cancellation or reschedule. I understand that cancelled/rescheduled sessions are not covered by my insurance or EAP (if applicable). Therefore, if I cancel/reschedule and it is less than 24 hours from the time of session, I will be responsible for the full cost of the session (\$90). The only exception is if the missed session is due to a critical emergency or other circumstances that are discussed with my therapist beforehand.

I understand that payment is due at the time of service. If I have an unpaid balance and have not made arrangements with my therapist, my outstanding balance will accrue late fees of \$5 per day until the balance is paid off or until arrangements have been made. Services will not be provided by Odyssey Counseling until outstanding balances have been paid in full.

Client Signature

Date

Therapist Signature

Date